

IOG Risk Assessment Template

Date risk template completed:	
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Event:		Leader:	
Location:		Date:	

1. Subject, variable and risk factors (Circle score for each section and add up risk factors to give 'Initial score total')																		
Level	Leader ability for the actual event		Leader familiarity with route/area		Activity choice		Terrain, water, road conditions		Unpredictable human/animal influences		Local weather and potential impact on activity		Attendee experience for the activity		Attendee medical / fitness / ability for the activity		Total score	
A	Expert	1	Current	1	Controlled	2	Friendly	1	None	0	Good/Fair	1	Mostly very competent	1	Good	1	≤ 13	
B	Very Experienced	2	Familiar	2	Complex	5	Moderate	2	Possible	2	Changeable	4	Mostly competent	2	Manageable	3	14-23	
C	Skilled	8	Unfamiliar	4	Difficult	10	Challenging	4	Some	4	Hot, humid, cold or windy	8	Mostly inexperienced	5	Challenging	6	24-39	
D	Inexperienced	15	Unknown	8	Challenging	20	Technical	8	Lots	6	Very hot, high humidity, very cold or high winds	12	Mostly/all novice	8	Major concern	20	≥ 40	
																Initial score total:		
LOW RISK: Acceptable risk.			MEDIUM RISK: Acceptable risk. Lesson risk if effectively possible.					HIGHER RISK: Needs immediate action to reduce risk if possible; proceed with care.					VERY HIGH RISK: Do not proceed.					

2. Actions taken to reduce risk if required:

3. Final risk score & description: _____ 4. Leader's signature & date: _____

IOG Risk Template User Guide

All IOG activities must be risk assessed by the activity leader prior to the activity if the activity is not covered by the generic risk assessments. This template has been designed to help do this in a consistent and easy way.

1. Use the guidance below to help determine most suitable score in each section. Circle the scores and then add them up to give the initial score total.
2. Consider any further actions that can be taken to lower the risk and how this might impact on the score.
3. Calculate the final score and add the risk description.
4. Sign risk assessment and share with participants.
5. Ensure route plan (if completed) and attendance register are completed prior to starting the activity. Keep all route plans and risk assessments for 6 months.

Explanation of variables

Level	Leader ability for the actual event	Leader familiarity with route/area	Activity choice	Terrain, water, road conditions	Unpredictable human/animal influences	Local weather and potential impact on activity	Attendee experience for the activity	Attendee medical / fitness / ability for the activity
A	Has relevant formal qualifications and significant activity leading experience	Knows area well and has led activities in area many times	e.g. gentle walk of less than 8 miles	Flat terrain without hazards	None expected	Weather forecast stable and not expected to impact on activity	All are familiar with activity and do it regularly	Positively confirmed no issues
B	Has led similar activities in variable conditions over many years	Knows the area well	8+ mile walk	Hilly but with good paths	Small livestock, e.g. sheep	Rain/winds	Most are familiar with activity and have done it regularly	No known issues
C	Regularly leads similar activities	Has been to area but not frequently or not recently (last 3 years)	12+ mile walk	Open moors without paths / stream crossings	Large livestock, e.g. cows (esp. bulls) or horses	Heavy rain, low cloud and hill fog, snow or excessive heat/cold forecast	Mixed group	Some issues that can be managed and would not normally impact on activity
D	Led similar activities less than 5 times previously	First time in area	15+ mile walk	Mountainous with exposure, e.g. Grade 1 scramble (such as Crib Goch)	Large livestock with young, e.g. cows or horses	Weather forecast unknown or high winds forecast	Most have not done the activity before	Known issues that could prevent people completing activity